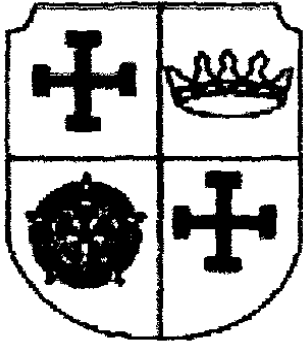


WHITTLE-LE-WOODS PARISH COUNCIL



Ms Lisa Burton
Clerk to the Parish Council
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7th November 2022

Notice of Meeting

Dear Councillor, you are hereby summoned to attend a meeting of Whittle-le-Woods Parish Council which will be held at Whittle-le-Woods Village Hall, on Monday 14th November 2022, at 7.30pm.

Yours sincerely, Lisa Burton, Clerk to the Council

Agenda

Declarations of any Interests: Members are reminded of their responsibility to declare any personal interests in respect of matters contained in this agenda. If the interest arises only as a result of your membership of another public body or one to which you have been appointed by the Council then you need only declare it if you intend to speak. If the personal interest is a prejudicial interest, you must withdraw from the meeting. Normally you should leave the room before the business starts to be discussed. You do however, have the same right to speak as a member of the public and may remain in the room to enable you to exercise that right and then leave immediately. In either case you must not seek to improperly influence a decision on the matter.

Apologies

- 1) Minutes of the last meeting
- 2) Changes to declarations of interests
- 3) Defibrillator checks
- 4) Planning matters (already reviewed)
- 5) Matters Arising
- 6) Clerk's update
- 7) Accounts
- 8) Any other business
- 9) Confidential items

Visitors or Comments / Issues.

Please contact the Clerk on clerk@whittlelewoodsparishcouncil.org.uk, or 01772 304841 / 07970 881820 for information on observing the meetings or making a comment or raising an issue

Whittle-le-Woods Parish Council Meeting Monday 14th November 2022

Apologies: Cllr Auwerx and Evans, possibly Cllr Yates

1. Minutes

2. Changes in Declarations of Interest

3. Defibrillator checks

4. Planning Matters

New

Land 75M South East Of 33 Town Lane Whittle-Le-Woods

Outline planning application for the construction of up to 250 dwellings and associated infrastructure (including 30% affordable housing) with all matters reserved aside from the access from Town Lane (resubmission of application ref. 20/01347/OUTMAJ) Ref. No: 22/01142/OUTMAJ | Received: Mon 31 Oct 2022 | Validated: Mon 31 Oct 2022 | Status: Awaiting decision

16 Olive Close Whittle-Le-Woods Chorley PR6 7HR

Application for works to a protected tree - Chorley BC TPO 12 (Whittle-le-Woods) 1992: Oak T4 - Pruning of overhanging branches to provide clearance from house, conservatory and garage

Ref. No: 22/01112/TPO | Received: Thu 20 Oct 2022 | Validated: Thu 03 Nov 2022 | Status: Awaiting decision

Passed to Tree Warden

Amari Haven 113 Preston Road Whittle-Le-Woods Chorley PR6 7PJ

Application for works to protected trees - Chorley BC TPO 9 (Whittle-le-Woods) 1987, Chorley BC TPO 12 (Whittle-le-Woods) 1996: T1 Oak - Pruning back of branches overhanging property (and neighbouring property) by 2 metres and crown raise by 2 metres; T2 Oak - Removal of lowest large branch growing down into the garden; T3 Oak - Crown reduction of 1.5 metres Ref. No: 22/01105/TPO | Received: Tue 18 Oct 2022 | Validated: Thu 03 Nov 2022 | Status: Awaiting decision

Passed to Tree Warden

20 Paradise Close Whittle-Le-Woods Chorley PR6 7TW

Replacement and raising of roof, rear dormer and front roof lights

Ref. No: 22/01089/FULHH | Received: Thu 13 Oct 2022 | Validated: Thu 13 Oct 2022 | Status: Awaiting decision

The Parish Council wish to ensure that due consideration is provided to the neighbours of the property. That all materials used are in keeping with the established dwelling and area, and that property boundaries are not encroached upon in any way.

193 Chorley Old Road Whittle-Le-Woods Chorley PR6 7NB

Erection of a detached garage

Reference 22/01052/FULHH | Alternative Reference PP-11601417

Application Validated Thu 06 Oct 2022 | Status Awaiting decision

The Parish Council wish to object to this application.

The proposed Garage is too close to Chorley Old Road

The building of the garage in this location is not in keeping with the street scene.

8 Snape Drive Whittle-Le-Woods Chorley PR6 7FY

Application for a Certificate of Lawfulness for a proposed single story rear extension

Reference 22/01036/CLPUD | Alternative Reference PP-11588289

Application Validated Mon 03 Oct 2022 | Status Awaiting decision

The Parish Council wish to ensure that due consideration is provided to the neighbours of the property. That all materials used are in keeping with the established dwelling and area, and that property boundaries are not encroached upon in any way.

11 Berry Avenue Whittle-Le-Woods Chorley PR6 7FX

Application for works to a protected tree - Chorley BC TPO 7 (Whittle-le-Woods) 1995: T24 Oak -

Prune all overhanging branches back to boundary fence

Reference 22/01034/TPO | Alternative Reference PP-11586087

Application Validated Thu 06 Oct 2022 | Status Awaiting decision

Passed to Tree Warden

Leyland Leisure Sales Trailer Centre 314 - 316 Preston Road Whittle-Le-Woods Chorley PR6 7HZ

Section 73 application to vary condition nos. 3 (approved plans), 4 (facing and roofing materials) and 5 (boundary fence details) of planning permission ref: 21/00579/FUL

(Demolition of two workshops and erection of an extension to the main building to create new workshop areas) to increase the depth of the approved extension

Reference 22/00967/FUL | Alternative Reference -

Application Validated Thu 08 Sep 2022 | Status Awaiting decision

The Parish Council wish to ensure that due consideration is provided to the neighbours of the property. That all materials used are in keeping with the established dwelling and area, and that property boundaries are not encroached upon in any way.

Granted

Amari Haven 113 Preston Road Whittle-Le-Woods Chorley PR6 7PJ

Application for works to a protected tree - Chorley BC TPO 12 (Whittle-le-Woods) 1996: Oak T19 - Crown raise by 2 metres

Ref. No: 22/00830/TPO | Received: Fri 29 Jul 2022 | Validated: Mon 08 Aug 2022 | Status:

Granted

15 Royton Drive Whittle-Le-Woods Chorley PR6 7HJ

Single storey porch to front of property

Ref. No: 22/00796/FULHH | Received: Thu 21 Jul 2022 | Validated: Mon 08 Aug 2022 | Status:

Granted

Other

Land 17M West Of 4 Halls Square Whittle-Le-Woods

Erection of 2no. sheds (following demolition of 2no. existing sheds) (resubmission of planning application ref: 21/00706/FUL)

Planning Inspectorate Appeal Ref: APP/D2320/W/22/3301270 | Planning Application Ref: 22/00369/FUL

Notice of Appeal 06/10/2022 | Appellant: Mr & Mrs Green

Land Bounded By Town Lane (To The North) And Lucas Lane (To The West) Town Lane Whittle-Le-Woods

Request under Section 106A of the Town and Country Planning Act 1990 (as amended) and the Town and Country Planning (Modification and Discharge of Planning Obligations) Regulations 1992 to modify a planning obligation (Affordable Housing) dated 04 December 2015

Ref. No: 22/00887/S106A | Received: Mon 15 Aug 2022 | Validated: Mon 15 Aug 2022 | Status: Withdrawn

17 Berry Avenue Whittle-Le-Woods Chorley PR6 7FX

Application for works to a protected tree - Chorley BC TPO 7 (Whittle-le-Woods) 1995: T28 Oak - 20% crown thin.

Ref. No: 22/00907/TPO | Received: Sat 20 Aug 2022 | Validated: Tue 30 Aug 2022 | Status: Refused

6. Matters Arising

New Parish Council Flag for Water house Green – Cllr Briscoe

Railings on Brewery Fields - the second set of railings are in need of repair – Cllr Yates

Canal Basin Project – Bill Taylor

(potential funding from CBC – see email from Lindsey Blackstock)

Land 75M South East Of 33 Town Lane Whittle-Le-Woods

Outline planning application for the construction of up to 250 dwellings and associated infrastructure (including 30% affordable housing) with all matters reserved aside from the access from Town Lane (resubmission of application ref. 20/01347/OUTMAJ) Ref. No:

22/01142/OUTMAJ | Received: Mon 31 Oct 2022 | Validated: Mon 31 Oct 2022 | Status: Awaiting decision

Quotes received from Alan Davies for

Compare the report to previous to highlight if the errors have been taken on board £125

Review safety from other sources £75

Review the TA for guidance and review the wider area mitigation £125

Review in detail the feedback and drawings for the paths as set out for compliance, level of service for vulnerable users, any areas not considered such as sight lines for crossing points and compare to inspectors feedback. £425

Provide a technical note for formal submission in draft for team review and in final form. £300

Total above £1050

Ad hoc support £110/hr All plus vat.

This could be funded via the Project budget (£5,802.35 balance in budget)

7. Clerks Update

Christmas 2022

Christmas Tree ordered (maximum of 27ft)

Christmas Tree Lights Ordered

Gazebo's ordered

Business Christmas Trees ordered.

Budget meeting to be planned

The Clerk has received full copies of the leases for the Nature Trail – there needs to be an agreement to potentially extend the leases.

Enquiries into the 'Slow Children Playing Sign' made with LCC – LCC have responded to advise that a sign is not required and have provided information on further resources. The Clerk has replied suggesting that the sign that was in situ be replaced, and raised the potential for the Parish Council to fund the sign.

Bedrock Landscaping chased regarding the footpath from Factory Lane to the Cricket pitch. The supplies should be available in the next 2 weeks with the work to be completed asap. (Note from Mark Clifford stating that Primrose Holdings has been asked to fund this work – Clerk investigating)

David Hull requested to go ahead with the installation of the bench on the Canal Basin Footpath

Newsletter Outsourcing

8. Accounts

Outgoings for approval this meeting

Ref	JV	Payee	Detail	Total
dd	22/23-084	Easy Websites	Monthly payment	-£27.60
bacs	22/23-085	Employee 1	November Salary	-£1,044.85
bacs	22/23-086	Employee 2	November Salary	-£461.13
dd	22/23-087	LLC Pension	Pension payment November	-£494.22
bacs	22/23-088	Whitehill Direct	Invoice 7300 - Bench for Canal Path	-£598.80
bacs	22/23-089	Peter Heise	Binliners for Lengthsman	-£20.35
bacs	22/23-090	CBC	Small Environmental Fund - refunded	-£490.00
bacs	22/23-091	MJ Fellows	Deposit on flooring for Village Hall	-£3,032.04

Payments to be authorised via email to Clerk by 2 Bank Account Signatories

Receipt of £2526.70 and £28,619.30 from AXA Insurance for the cost of repairing the Village Hall Floor (this will be ringfence for repairs)

£490.00 received from CBC in error and refunded back (Small Environmental Grant)

£1,328.91 CIL received from CBC

9. Any Other Business

Venue for next meeting

10. Confidential Items

Removed

Payments & Receipts

Whittle-le-Woods Parish Council								
Accounts for 2022 / 23								
Date	Minute ref	Receipt / Payment	Ref	R	JV	Payee	Detail	Total
01/11/2022		Payment	dd		22/23-084	Easy Websites	Monthly payment	-£ 27.60
28/11/2022		Payment	bacs		22/23-085	Employee 1	November Salary	-£ 1,044.85
28/11/2022		Payment	bacs		22/23-086	Employee 2	November Salary	-£ 461.13
17/11/2022		Payment	dd		22/23-087	LLC Pension	Pension payment November	-£ 494.22
14/11/2022		Payment	bacs		22/23-088	Whitehill Direct	Invoice 7300 - Bench for Canal Path	-£ 598.80
14/11/2022		Payment	bacs		22/23-089	Peter Heise	Binliners for Lengthsman	-£ 20.35
02/11/2022		Payment	bacs		22/23-090	CBC	Small Environmental Fund - refunded	-£ 490.00
November Totals								-£ 3,136.95

Budget Tracking

2022 / 23 Summary of Monthly Bank Accounts, and Monthly Budget Monitoring															
Categories	22/23 Budget	Apr	May	Jun	Jul	Aug	Sept	Oct	Nov	Dec	Jan	Feb	Mar	Total Expenditure	Remaining budget
Admin Payment	£8,670.00	-£23.00	-£23.00	-£773.21	-£186.70	-£83.00	-£3,418.21	-£98.00	-£513.00					-£5,118.12	£3,551.88
Admin Receipt		£0.00	£1,900.00	£165.00	£0.00	£40.00	£515.00	£400.00	£0.00					£3,020.00	£3,020.00
Staffing Payment	£24,000.00	-£2,715.88	-£1,516.33	-£1,516.33	-£2,651.10	-£1,546.14	-£1,546.14	-£2,558.43	-£1,668.63					-£15,718.98	£8,281.02
War Mem Payment	£2,000.00	£0.00	-£2,000.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00					-£2,000.00	£0.00
Loan Payment	£5,040.00	£0.00	£0.00	£0.00	-£2,519.98	£0.00	£0.00	£0.00	£0.00					-£2,519.98	£2,520.02
Maint Payment	£18,250.00	£0.00	-£935.15	-£924.00	£0.00	£0.00	-£1,224.00	-£100.00	-£16.96					-£3,200.11	£15,049.89
Grants Payment	£1,000.00	£0.00	-£200.00	£0.00	£0.00	£0.00	-£500.00	£0.00	£0.00					-£700.00	£300.00
Project/Misc. Payment	£13,100.00	-£500.00	-£320.83	-£1,969.17	-£2,674.00	-£1,820.00	-£13.65	£0.00	£0.00					-£7,297.65	£5,802.35
Flooding Payment	£2,500.00	-£145.25	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00					-£145.25	£2,354.75
Christmas Payment	£3,500.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00					£0.00	£3,500.00
Interest Receipt		£15.34	£24.17	£22.36	£21.05	£23.44	£46.03	£81.23	£0.00					£233.62	£233.62
VAT Payment	£0.00	-£523.65	-£602.38	-£586.29	-£855.40	-£326.60	-£99.62	-£4.60	-£107.79					-£3,106.33	-£3,106.33
VAT Receipt		£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00					£0.00	£0.00
Total Receipt		£15.34	£7,371.64	£187.36	£21.05	£63.44	£561.03	£481.23	£0.00	£0.00	£0.00	£0.00	£0.00	£3,253.62	£3,253.62
Total Payments	£78,060.00	-£3,907.78	-£5,597.69	-£5,769.00	-£8,887.18	-£3,775.74	-£6,801.62	-£2,761.03	-£2,306.38	£0.00	£0.00	£0.00	£0.00	-£39,661.17	£38,398.83
CIL Payment		-£2,450.00	-£2,779.75	-£629.57				-£3,500.00		-£499.00				-£9,858.32	-£9,858.32
CIL Receipt (Bal C/O)	£173,383.95		£5,447.47											£178,831.42	£163,525.63
Categories	22/23 Budget	Apr	May	Jun	Jul	Aug	Sept	Oct	Nov	Dec	Jan	Feb	Mar	Totals	against Budget
Summary of bank accounts				Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar
41346412 - Balance at end of prev month				£1,221.30	£863.52	£586.08	£1,152.51	£540.29	£829.59	£1,249.35	£1,018.26				
41346412 - Balance at end of prev month				£223,578.93	£276,664.27	£274,135.91	£269,158.27	£260,158.27	£257,202.76	£248,738.79	£249,220.02				
Total bank account balance				£224,800.23	£277,527.79	£274,721.99	£270,310.78	£260,698.56	£258,032.35	£249,988.14	£250,238.28	£0.00	£0.00	£0.00	£0.00
Precept / CIL Amount to deposit account															
CIL Payments				-£2,450.00	-£2,779.75	-£629.57	£0.00	£0.00	-£3,500.00	£0.00	-£499.00	£0.00	£0.00	£0.00	£0.00
Payments this month				-£3,907.78	-£5,597.69	-£5,769.00	-£8,887.18	-£3,775.74	-£6,801.62	-£2,761.03	-£2,306.38	£0.00	£0.00	£0.00	£0.00
Receipts this month				£15.34	£7,371.64	£187.36	£21.05	£63.44	£561.03	£481.23	£0.00	£0.00	£0.00	£0.00	
Unpresented Payments															
Unpresented Receipts				£59,070.00											
Balance at month end				£277,527.79	£276,521.99	£268,510.78	£261,444.65	£256,986.26	£248,291.76	£247,708.34	£247,432.90	£0.00	£0.00	£0.00	£0.00